



JOB VACANCY

Customer Support

Fordingbridge, Hants, UK

Full time position

This is an exciting opportunity to join a rapidly expanding business. You will be a key part of the Sales/Customer Support team ensuring that the requirements of our customers are fully understood and met

Main Duties

- Manage customer accounts and be primary point of contact – liaise with and build up relationships with customers
- Develop an understanding of the supply chain requirements and communicate customers' needs to all departments to ensure customer needs are met
- Maintain specific information regarding daily operations of the company and keep the client updated
- Answering incoming telephone calls
- Attend customer visits and meetings

Candidate Desirable Attributes

- Friendly and outgoing personality with excellent interpersonal skills
- Excellent phone manner
- Ability to work actively within a team
- Motivated and highly organised
- Computer literate with experience in using Excel
- A full driving license is required

Please email your CV and covering letter to personnel@corintech.com.

Non-smokers only